

Annual Quality Assurance Report (AQAR)

2018-19



SUBMITTED BY
GOVT. COLLEGE OF EDUCATION,
PATIALA-147001 (PUNJAB)

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Government College of Education, Patiala

1.2 Address Line 1

Passi Road

Address Line 2

Lehal

City/Town

Patiala City

State

Punjab

Pin Code

147001

Institution e-mail address

gcedupatiala@gmail.com

Contact Nos.

0175-2217587

Name of the Head of the Institution:

Dr. Mohammed Jameel

Tel. No. with STD Code:

0175-2217587

Mobile:

9417352045

Name of the IQAC Co-ordinator:

Dr. Deepika Rajpal

Mobile:

9815349000

IQAC e-mail address:

gcedupatiala@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

PBCOTE11184

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

EC(SC/11/A&A/5.2)

1.5 Website address:

<http://gcepatiala.synthasite.com/>

Web-link of the AQAR:

<http://gcepatiala.synthasite.com/resources/AQAR%20Report%202017-18.pdf>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80-85	2004	5 years
2	2 nd Cycle	B	2.85	2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

03/02/2003

1.8 AQAR for the year (for example 2010-11)

2018-19

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR **AQAR 2015-16 submitted to NAAC on 31/08/2016** (DD/MM/YYYY)⁴
 ii. AQAR **AQAR 2016-2017 submitted to NAA C on 08/12/2017** (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Punjabi University, Patiala

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etcAutonomy by State/Central Govt. / University University with Potential for Excellence UGC-CPE DST Star Scheme UGC-CE UGC-Special Assistance Programme DST-FIST UGC-Innovative PG programmes Any other (Specify) UGC-COP Programmes **2. IQAC Composition and Activities**2.1 No. of Teachers 2.2 No. of Administrative/Technical staff 2.3 No. of students 2.4 No. of Management representatives 2.5 No. of Alumni 2.6 No. of any other stakeholder and
community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts

2.9 Total No. of members

19

2.10 No. of IQAC meetings held

12

2.11 No. of meetings with various stakeholders:

No.

12

Faculty

7

Non-Teaching Staff Students

3

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC**SIGNIFICANT ACTIVITIES AND CONTRIBUTIONS MADE BY IQAC**

Our college established its Internal Quality Assurance Cell (IQAC) on 26/05/2004 and since then it has been functioning for the betterment of the institute. It is aimed at promoting quality in Education by creating a positive learning environment for fostering creativity and critical thinking in students. All the members of the committee meet regularly and the proceedings of the meetings are recorded. The cell coordinates the activities of the college, monitors the functioning of the various programs and gave timely suggestions to improve the functioning of the college. It meets at the beginning and at the end of the academic year and discusses the concerns related to the college and tries to find out the appropriate solutions. This cell also examines and addresses the suggestions received through different stakeholders and channels such as verbal, mails, suggestion box, etc. Some of the major activities include:

- Planning for the academic year at the beginning of the session

- Dissemination of information on the various quality parameters (sharing latest information regarding new methodologies, techniques, policies with students, staff, etc.).
- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the College.
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Organization of inter and intra institutional extension lectures, workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programs/activities of the College, leading to quality Improvement.
- Organizing meetings with various stakeholders to maintain internal quality check of the college.
- Getting feedback from various stakeholders and working upon their suggestions after analyzing the feedback.
- Organizing talks on legal education, consumer rights, time management, personality development, soft skills for students and staff.
- Training students for resume writing and facing the interviews.
- Encouraging students to prepare teaching aids with new technology. Working with LCD, transparency etc. is promoted. Educational Technology room and language Lab is made available to the students.
- Internal resources (PTA fund) are generated.
- Improvement in library services is kept in mind.
- Proper feedback mechanism is working in the college. Advice and suggestions given by the students, teachers, experts, the Alumni and other stakeholders are considered for bringing improvement in the college on quality-related institutional processes.
- Computerization of administration, in the process of admissions and examination results, issuance of certificates.
- Facility of First Aid is available in the college and the girls' hostel through the college dispensary.
- Ensuring maximum participation of the students in various curricular and co-curricular activities in the institute, active participation of the students in activities of Health club, Science Club, Human Rights club, Literary Awareness Club, Welfare of Girl Child Club

and Environment club, planting trees in the college campus and hostels for clean and green environment.

- Organizing blood donation camp, one day camps and seven days NSS camp for inculcating zeal for social work among students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<p>ANNEXURE-1A</p> <p>Plan of Action by IQAC</p> <p>ANNEXURE—1B</p> <p>Annual Academic Calendar</p>	<p>ANNEXURE-2A - College Activities</p> <p>ANNEXURE-2B - Staff Achievements</p>

* Please see the Annexures attached

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

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Part – B

Criterion – I

1. Curricular Aspects**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

FEEDBACK ANALYSIS ANNEXURE 3 attached**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

Yes, there are some changes/ revisions in the syllabus of M.Ed. at University level. A copy of syllabus has been attached herewith.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No, ours is a government institute. Any addition or deletion can be done by the affiliating authority or by the government

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	06	04	1+1 One school cadre One Librarian

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
.....	01	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

02 Part -Time + 09 Guest Faculties

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Micro teaching
- Simulated teaching
- Model demonstration lessons
- Teaching through Audio visual aids
- Use of Smart boards
- Remedial teaching for slow learners
- Comprehensive and objective evaluation
- Functioning Mentor-ward system
- Student evaluation of the staff
- Giving students free access to work on computers

2.7 Total No. of actual teaching days during this academic year

.....

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Comprehensive, reliable, objective and transparent Evaluation system
- Internal assessment on the basis of assignment, seminars, class activities, MSTs, etc.

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	01
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2.10 Average percentage of attendance of students

>90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.- II	92	NIL	98.91%(91)	1.09%(01)	NIL	100%
M.Ed. – II	19	31.58%(06)	100%(19)	NIL	NIL	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The college has IQAC which keeps a check on the performance of the programmes approved by it. IQAC gives directions and assures that the administrative staff and the academic staff members do cater to the diverse needs of the students. The college has a mechanism to evaluate the achievement of goals and objectives. The process is carried through feedbacks and other such data. One to one interaction and feed back is taken from the stakeholders. Rectification is done when and where ever necessary. IQAC examines and evaluates the following to see the extent and degree to which the goals are achieved:

- Data bank
- Faculty appraisal by the principal
- Self appraisal by faculties
- Students' achievement records
- Participation and performance of students in Inter-College / University activities.
- Appraisal of placement
- Feedback from students with regard to teaching and methodology

- Ensure adherence to academic calendar with the help of schedule for all activities.
- Monitor performance of students in internal examinations and takes steps to ensure high performance during annual examinations.
- Monitor attendance of students and also keeps the students informed on monthly basis. This helps students to be regular to achieve 75% attendance laid down by university.
- Maintain and ensure stock verification.
- Arrangement of best library facilities

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses
UGC – Faculty Improvement Programme
HRD programmes
Orientation programmes
Faculty exchange programme
Staff training conducted by the university
Staff training conducted by other institutions
Summer / Winter schools, Workshops, etc.
Others

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	0		
Technical Staff	0	03		

Criterion – III**3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

Being a teacher training college, major impetus is given on training the students in different skills. Faculty and students are encouraged to participate in research projects/dissertations related to child psychology and quality issues at large but mainly related to field of Education. Research education is an integral part of B.Ed. and M.Ed. programme. The college lays emphasis on the concept of promotion of research and on Action Research amongst the faculty and student teachers.

- The College encourages research in Higher Education in the field of education by providing required cooperation and motivation to attend Seminars, Workshops etc. and undertake research studies.
- Visits to Punjabi University and other institutions/ Universities are encouraged for consulting Resource Persons/ Experts for undertaking research work/ creative study.
- Theses and Dissertations of the research work done by the students are kept in the library.
- National, International and Online Journals, N List and e-books related to Research are available in the Library for Reference. Internet facility is available in the college.
- College is subscribed to N-List.
- Teacher educators are encouraged to guide Ph.D., M.Phil. and M.Ed. students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number
Outlay in Rs. Lakhs

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number
Outlay in Rs. Lakhs

3.4 Details on research publications

	International	National	Others
Peer Review Journals
Non-Peer Review Journals	01
e-Journals
Conference proceedings	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects
Minor Projects
Interdisciplinary Projects
Industry sponsored
Projects sponsored by the University/ College
Students research projects (other than compulsory by the University)
Any other(Specify)		UGC	10,29,532	10,29,532(lib)
Total

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number
Sponsoring agencies

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied
	Granted
International	Applied
	Granted
Commercialised	Applied
	Granted

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
.....

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

***ANNEXURE 4 (NSS Activities)**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

SEE ANNEXURE 2A (Social and cultural activities of the Institute)

Criterion – IV**4. Infrastructure and Learning Resources****4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	41.74 Acres	State Govt.
Class rooms	10
Laboratories	08
Seminar Halls	03 = 1+2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.
Value of the equipment purchased during the year (Rs. in Lakhs)	RUSA	87,115/-
Others

4.2 Computerization of administration and library

- College office and library has internet facility and computers are available.
- College believes in E-Governance: Salaries, Income Tax, Tax deductions, notices, assessment to the university etc. is done through ICT.
- The library is automated using UGC INFLIBNET, N-List programme for e-journals and e-books. E-catalogue (OPAC: Online public access catalogue) facility is also available.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14052	---	498	114899	14550	
Reference Books	2209		34	19169	2243	
e-Books	3139309	5900	3139309	5900	3139309	
Journals	15		15		15	
Magazines	16		16		16	
e-Journals	6094	Through N-LIST	6094	Through N-LIST	6094	
Digital Database	N-LIST	5900	N-LIST	5900	N-LIST	
CD & Video	60		30		90	
Others (Specify)	General Books: 23619		76	16347	23695	
	Dissertations: 644				644	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	84	35	Yes	22	05	10	12 (language lab)
Added								
Total	84							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Students are free to use computers in the computer lab, Internet access is available in computer labs, library, language lab., ET lab. and UGC resource centre
- Most of our Teachers are tech-savvy. They use latest technology while teaching on daily basis
- Students are trained to deliver their seminars and other teaching-learning material using technology and smart boards. It's worth mentioning here that our college has 10 Smart classrooms
- Results and evaluation of the students are computed
- College believes in E-Governance: Salaries, Income Tax, Tax deductions, notices, assessment to the university etc. is done through ICT.

4.6 Amount spent on maintenance in lakhs :

i) ICT	87115 RUSA
ii) Campus Infrastructure and facilities	4001000
iii) Equipments	66825
iv) Others	308616
Total :	44,63,556

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- IQAC assures the formation of administrative committees to perform various administrative duties according to guidelines given in the prospectus.
- Our Institution has mentoring arrangements. In each session, students are divided into sections and tutorial groups. Teachers-in-charge of the tutorial groups act as mentors. Teachers-in-charge provide proper guidance to B.Ed. and M.Ed. students in different areas and encourage them to participate in various curricular and co-curricular activities. They also help these students in solving their personal and academic problems throughout the year.
- Model demonstration lesson (both micro- as well as macro) are delivered to student-teachers to acquaint & train them with various skills of teaching. Simulation teaching, Micro teaching, discussion lessons help in inculcating various teaching skills among the students.
- The check is kept that the financial aid is disbursed on time to the needy students from government schemes, alumni fund and scholarships. The teachers and the administrative staff helps the students belonging to SC category whose annual income is less than Rs. 250000 are entitled for full fee concession.
- The college and the IQAC team often invite eminent scholars and writers as guest speakers for inspiring and motivating students.
- Many clubs and societies like Environment club, Health and Fitness club, Legal literacy club, Red ribbon club, Literary society etc. have been functional for over all development and to prepare the students to become good and efficient teachers.
- Various activities like seminars, Talent hunt program, celebration of important days, youth festival, exhibitions, quizzes, debates, poetic recitation, literary activities, dance, music, skit, play, mime, quiz competition, painting, singing, crochet, rangoli, mehendi, pakhi designing, histrionics, mimicry, knitting, embroidery etc. are organized to assess the skills/ potential of students.
- Athletic meet, cross country, yoga and meditation hours are the part of the college activities
- The college has well established Guidance and Placement Cell to guide the students as and when required.
- IQAC keeps a check on the record kept by the in-charge of teaching practice .Record of lesson planning, teaching and supervision is maintained. IQAC ensures the democratic functioning in the college. CRs are selected section wise. Institute is always ready to provide student support for the growth of the student teachers and to make them professionally capable to undertake teaching as a profession.
- All students cannot have the same capability and ability in all respects so the guidance and counselling cell is given the duty to find the Advanced and the slow learners without their knowledge that they are being observed.
- The college has a Grievance Redressal Cell where students can approach and discuss their grievances
- Suggestion Box is kept in the college which is checked frequently by the Grievance Cell comprising Principal, Council and hostel wardens. Students are open to share their grievances and extend their suggestions about faculty and institution.

5.2 Efforts made by the institution for tracking the progression

Continuous and Comprehensive Evaluation Approach is followed by conducting Class tests, Assignments, Class seminars, MST's, Internal and External Assessment, University exams at both B.Ed. and M.Ed. levels whereas Practicum-cum-field work for M.Ed. is conducted as per syllabus guidelines. Reformatory action is taken if required.

- The College adopts continuous process of evaluation and faculty members keep the record of each and every student. It is computed for internal assessment of the students
- Evaluation of assignments, written test and oral test performance is the base to check the performance of the students.
- MST is conducted twice in a semester.
- Regular evaluation and suggestions during teaching practice is also done.
- Seminars, Skill in Teaching, Teaching Aid Preparation, Fine Art Competition, and Bulletin Board Competition are a regular feature.
- Annual athletic meet, inter section competitions are also organized to inculcate sportsmanship and to develop physical/mental health.
- Students are encouraged by the faculty members to participate in these programs according to their ability and capability.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
200	100

(b) No. of students outside the state

17

(c) No. of international students NIL

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
175	49		24	01	226	123	59		27	1	220

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Our College provides various facilities to the students for preparation for their higher studies and competitive examination.

- Guidance & counselling as well as Placement Cells are functional in the college.
- Information regarding Entrance exams for higher studies, dates of competitive exams, eligibility criteria, its syllabus, etc. is displayed on notice boards and students are informed well in advance about these during their tutorials and morning assemblies.
- This information is also shared on social media especially in close groups of the college.
- Seminars and extension lectures are arranged to improve their proficiency in communication skills, employment skills, preparation of resume and how to appear in an interview.
- Library is fully equipped for the preparation of competitive exams.
- Alumni who get through the NET, CTET, PSTET, Ph.D. entrance test etc. guide and motivate the students who are willing to appear in these competitions.
- Strengthening the language proficiency, reflecting the text and understanding the self are the part of the syllabus and are compulsory for all the students

No. of students beneficiaries

27

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	27 (TET)

5.6 Details of student counselling and career guidance

College has Guidance and Counselling Cell which guides the students regarding career and organises Guidance and Counselling seminars, talks etc. The college provides placement services to the students. There is Guidance and Placement Cell which provides the following services to the student teachers:

- Resumes of the students are sent to the Principals of the different local schools for consideration for placement.
- Advertisements of different schools, colleges, Govt. Departments are displayed on notice board especially meant for providing placement services to students.
- The students are encouraged to take part in various competitions organized by different colleges to develop skills for competency among the student teachers.

No. of students benefitted

182

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			24

5.8 Details of gender sensitization programmes

- Students Grievances Redressal Cell
- Legal cell
- Suggestion Box
- Beti Bachao, Beti Padhao Campaign and activities
- Rally against Female foeticides, Poster making and Debate competition
- Faculty helps students in their adjustment
- A subject in 4th semester in B.Ed. -II
- Self Defence one day training is conducted almost every year
- Extension lectures and talks
- Red Ribbon club and Voter awareness cell sensitize the girls about their social responsibilities, their strengths and their rights

5.9 Students Activities**5.9.1 No. of students participated in Sports, Games and other events**

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	01	
Financial support from government	SC=33 OBC=01	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ **NIL** _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college is to produce 'The Recognized Leaders' for excellence in all areas of student education. The college aims to orient the young students towards academic excellence, personality development & social orientation to enable them to cope up with the contemporary global scenario. It also prepares students with an integrated and technology oriented education for a better career and to be worthy citizens of the Global society.

Our mission is to provide educational opportunities that emphasize skills and knowledge in the field of education. We aim to develop better than the best professionals for the economic development of the country by making our students to adjust through a lifetime of social and technological changes.

6.2 Does the Institution has a management Information System

The College follows the Govt. protocol with Minister for Education for State at the topmost position followed by Principal Secretary for Education, DPI (Colleges) and Principal of the College in hierarchical order.

IQAC collects, aligns and integrates information on academic and administrative aspects of the college. The college has good practice of holding meetings for decision making. The following activities fall under the purview of the issue in hand:-

- a) Syllabus Coverage
- b) Use of audio visual aids
- c) Students' Attendance Record
- d) Internal Assessment
- e) Laboratory work
- f) Use of Educational Technology
- g) Improvisation of apparatus

The above aspects are handled by the concerned committees through instructions by the head of the college. Prospective plan is developed at the beginning of the academic session.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Major changes are done at the University level with the advice and suggestions of Board of Studies.
- Every year one or two are chosen from our college as members of Board of Studies.
- Senior faculty members of the college are part of the University committee to revise, restructure and modify the curriculum.

6.3.2 Teaching and Learning

- Extension lectures, field visits, seminars, science fairs, book fair etc. are organised for the students
- Faculty Development Programmes are organised for the staff to update their knowledge
- Class tests are conducted.
- Micro Teaching
- Discussion Lessons by students

- ICT based teaching, through Audio visual aids, Use of Smart boards
- Internship of 16 weeks
- Action research/case study has been made mandatory for the students who go for internship in the schools.
- Team teaching
- Role playing
- Collaborative teaching-learning
- Simulated teaching
- Model demonstration lessons by the teachers
- Remedial teaching for slow learners
- Comprehensive and objective evaluation
- Functioning Mentor-ward system
- Student evaluation of the staff
- In house open book system
- Giving students free access to work on computers

6.3.3 Examination and Evaluation

- In house open book system
- Comprehensive, reliable, objective and transparent Evaluation system
- Peer evaluation
- Internal assessment and evaluation on the basis of assignment, seminars, class activities, MSTs, etc
- IQAC keeps a check that the evaluation should be fair and slow learners & students belonging to economically weak background are taken care of.
- Reforms are made in methodology by assessing the previous achievements of the students in university exams

6.3.4 Research and Development

The college lays emphasis on the concept of promotion of research amongst the faculty and student teachers.

- The College encourages research in Higher Education in the field of education.

- Students are motivated to attend Seminars, Workshops etc. and undertake research studies.
- Visits to Universities are encouraged for consulting Resource Persons/ Experts for undertaking research work/ creative study.
- The College always encourages faculty members to attend Seminars for which they get duty leave.
- Research work is mandatory for the M.Ed. students
- Theses and Dissertations of the research work done by the M.Ed. students are kept in the library.
- National, International and Online Journals, N List and e-books related to Research are available in the Library for Reference. Internet facility is available in the library as well as in the college.
- College is subscribed to N-List.
- One faculty member has completed her Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is the back bone of any educational college. The college is fortunate enough to have a rich and well maintained library. It is computerized and accessible for the student teachers and the faculty members.
- The library is automated using UGC inflib-net, N-List programme for e-journals and e-books. E-catalogue (OPAC: Online public access catalogue) facility is also available.
- Students are free to use computers in the computer lab, library, language lab., ET lab. and UGC resource centre
- Internet and free WIFI facilities are available for students, faculty and office staff in the institute
- Most of our Teachers are tech-savvy. They use latest technology in their teaching.
- Students are trained to deliver their seminars and other teaching-learning material using technology and smart boards. It's worth mentioning here that our college has 10 Smart classrooms and a virtual classroom.
- For security purpose and surveillance CCTV cameras have been installed in the institute as well as in the girls and boys hostels.
- Computer Rooms, ET-Lab/ Seminar Room, Language Lab, Upper Lecture Theatre and Auditorium are fully air conditioned.
- 63KVA gen set with muffler (Silent) has been installed in the institute. Gen sets of KVA each are also been installed in the girls and boys hostels.
- To provide clean drinking water to students RO filter systems are installed with water coolers in college campus, girls' hostel and boys' hostel.

6.3.6 Human Resource Management

The College has efficient human resource management system to lead to the best decisions on manpower utilization and therefore, to a more productive teacher education. The college follows the manpower requirement criteria and procedures for appointment as mandated by Punjabi University Patiala and NCTE. As teacher capacity building strategy, the college encourages teachers to participate in professional development programmes for continuous learning. The college also undertakes and analyses the appraisal outcome of the staff. Sufficient resources are ensured to meet the standards of University/NCTE/ UGC/ Punjab Government.

6.3.7 Faculty and Staff recruitment

- External recruitment is done by State Government.
- Staff /Guest Faculty teachers' selection process is done as per the norms of Punjabi University and NCTE/Punjab Govt./UGC
- According to the need of the institute, the internal recruitment is done at the college level of the support staff.

6.3.8 Industry Interaction / Collaboration

- The college is in collaboration with 11 schools for internship of B.Ed. students for 16 weeks
- Feedback from the students as well as from the head of the schools are taken to be the basis of next year collaboration
- College recommends the students to different institutes/ school as per their requirement

6.3.9 Admission of Students

- Centralised admission process as per Panjab Government notification.
- In 2018-19, Panjab University, Chandigarh conducted Entrance test

6.4 Welfare schemes for

Teaching	ANNEXURE 5
Non teaching	ANNEXURE 5
Students	Scholarships for SC, BC students by Punjab Govt.

6.5 Total corpus fund generated

21,33,854

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			<input checked="" type="checkbox"/>	Feedback forms
Administrative			<input checked="" type="checkbox"/>	Principal writes ACRs

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Results are available on line on Punjabi University, Patiala website
- Internal assessment is sent to the Punjabi University, Patiala through online system

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Roll number series are provided by Punjabi University, Patiala which further are allotted to the students by the college itself.
- Staff /Guest Faculty teachers' selection process is done as per the norms of Punjabi University and NCTE/Punjab Govt./UGC
- According to the need of the institute, the internal recruitment is done at the college level of the support staff.

6.11 Activities and support from the Alumni Association

Following activities are conducted by the Alumni Association

- Students who get first two positions in B.Ed/M.Ed in the University Final examinations are awarded medal /set of books.
- Delivered expert lectures on various topics like research methodology, statistics
- Association is always ready to help needy students.
- Act as judges in various events and functions.
- Executive members also give suggestions regarding curriculum, facilities to be provided to the students in the college campus/hostels and also in development of infrastructure.
- Maintenance and development of infrastructure, academic support, and financial support wherever and whenever required

6.12 Activities and support from the Parent – Teacher Association

- PTA meetings are conducted quarterly keeping in mind the welfare of the students and the institute.
- Remuneration to guest faculty
- Helps in maintenance of college infrastructure
- Special talks by the stake holders

6.13 Development programmes for support staff

- Support staffs attend Workshops.
- Hardworking employees are honored during functions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environment Society
- Rain Water Harvesting
- Tree plantation in college
- Luscious green lawns
- Best out of waste: Reuse, Recycle, Repair and renovate from waste

- Vermi-Composting
- Organic Composting
- Segregation of waste
- Swachhata club

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ICT based teaching, through Audio visual aids,
- Use of Smart boards (10 interactive boards in the college) and 1 virtual classroom with advanced technology
- Micro Teaching
- Action research/case study
- Research and Dissertation
- Team teaching
- Role playing
- Collaborative teaching-learning
- Simulated teaching
- Remedial teaching for slow learners
- Comprehensive and objective evaluation
- Functioning Mentor-ward system
- Student evaluation of the staff
- In house open book system

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Annual Calendar is prepared at the beginning of the session (Annexure –1 B)
- Formation of various committees for smooth running of college matters

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Use of ICT/ interactive boards for dissemination of content
- Feedback mechanisms in vogue to collect and collate data from students, professional community, Alumni and other stakeholders

7.4 Contribution to environmental awareness / protection

- Environment Society
- Rain Water Harvesting
- Rallies(NSS, Swachhata club)
- Poster making Competition
- NSS is involved in creating environmental awareness
- Swachhata club activities in and around the campus
- Engagement with community as a part of curriculum
- Tree plantation
- Celebration of Earth day, Environment Day etc.
- Segregation of waste awareness & survey

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**Strengths:**

- There are 10 smart classrooms in the college
- 1 Virtual classroom
- Almost all the students can give their lecture through Power point/ interactive boards
- All students are computer savvy
- All the efforts are made to develop them into good community workers so that they get sensitized and attached to the society in a better way.
- The students take initiatives and teach weaker sections of the society (Adults and Students) of the adopted slum area i.e. Baba Jeevan Singh Basti and Ablowal study Centre of the College after their classes.
- From time to time, free medical check-up camps for college students and for weaker sections of the society are held.

- The college caters to the needs of both urban and rural teacher trainees of Punjab and other states of India.
- The college is an exclusive government teacher education college imparting education at U.G. and P.G. levels in teacher education in Patiala distt.
- Being a Government college, the fee-structure is nominal as compared to private colleges, hence the students from all sections of the society are desirous to seek admission.
- Centralized, transparent and merit based admission procedure is followed.
- Spacious and eco-friendly campus located in the heart of the city offers easy and concessional transportation access to the students coming from far off places.
- Reservation policy in terms of seats allotment in each combination is strictly followed as per State Government/NCTE rules and norms.
- Guidance and Placement Cell actively helping the students in placements.
- Industrious administrative faculty members.
- Spacious library with WINISIS Software of INFLIBNET, internet, e-books and e-journals facility.
- Existence of various mandatory & voluntary organization/societies for moral, academic, cultural and social orientation.
- Good academic ambience.
- Good infrastructure in case of land and building
- Buddy groups are formed under 'Buddy Program' of state Govt. against drugs.
- Objectives of Swatchh Bharat Campaign is followed & promoted.

Weaknesses:

- Being a Government Institute there is shortage of regular teaching and non teaching staff.
- Partial decisions can be taken, being bound by rules and regulations of Punjab Government.
- Lack of autonomy in framing syllabus, increase and decrease in seats & conducting examination. (Only suggestions can be given)
- As syllabus is framed by University so we can only give suggestions through Board of Study & Curriculum Development members.

Name Deepika Rappal
Rappal

Signature of the Coordinator, IQAC

Name Aarti Bathla

[Signature]
Signature of the Co-Coordinator, IQAC

Name VEERDEV SINGH

[Signature]
Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing

SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE-1A

Plan of Action by IQAC

The college is sensitive to the quality of education as well as to changing educational, social and market demands. During the meetings of IQAC and college council constant evaluation is done in all the programs conducted in the previous years. Based on the ideas generated in the meetings, action plans are drawn out and implemented at different phases in the future to assure quality working in the institution. The college takes utmost care in planning and implementation of the academic programs. To sustain the quality of its academic programmes, the stakeholders' feedback and the previous year's results are the benchmark for further improvement. The college makes all efforts to

- Ensure adherence to academic calendar with the help of schedule for all activities.
- Subjects are allotted to the respective faculty well in advance so that they can prepare themselves accordingly
- Teachers diary is maintained by the teachers to ensure proper hourly distribution of subject content
- Feedback is given to the students after MSTs and suggestions with remedial teaching sessions are held
- Innovative practices like peer-tutoring, collaborative teaching & learning, role playing, team teaching are the part of routine teaching
- Model demonstration lectures by the subject teachers are given to the student-teachers before they leave for their teaching practice
- Also, student-teachers are trained through microteaching and simulated teaching before they leave for their teaching practice
- College arranges the latest technology to provide good experience to students.
- Organizes workshops for preparing Teaching aids, transparencies and PPTs for teaching.
- Arrangement of best library facilities

ANNEXURE-1B**ANNUAL ACTIVITIES CALENDER 2018-19**

Beginning of New Session	17 th July 2018
Orientation of Students & address by Principal	During first assembly
Teaching Practice	30 th July 2018 to Nov. 2018
Discussion Lesson	1 st week of Oct'18
Start of session B.Ed. (Sem.– I)	14 th Aug. 2018
1 st PTA house meeting	August 2018
Independence Day	15 th Aug. 2018
Extension lecture	23 rd Aug. 2018
Meeting of Tutorial Group	Every alternate second working day of the week
Morning Assembly	Every alternate second working day of the week
PTA members meeting	Quarterly
Teachers Day	5 th Sept'18
Imandaari ki pathshaala	1 st week of Sept.
Filling of Examination Forms	2 nd week of Sept.
Talent Hunt	3 rd week of Sept.
Extension lecture under DAPO	4 th week of Sept.
NSS Rally and seminar	Last week of Sept.
Lecture under IQAC	1 st week of Oct.
Gandhi Jayanti celebrations	2 nd Oct. 2018
Selection of Magazine Editor	Oct. 2018
Wildlife Conservation Week	2 nd -8 th Oct. 2018
MST- I	Oct 2018
National Unity Day Celebration	31 st Oct. 2018
MST – II	Nov. 2018
National Education Day	11 th Nov.,2018

World AIDS Day	1 st Dec. 2018
World Youth Day	12 th Dec. 2019
Semester Examination	Dec. 2018
National Girls Child Day	24 th Jan 2019
National Voter Day	25 th Jan 2019
Republic Day	26 th Jan 2019
7-Day NSS Camp	After Sem. Examination (Jan' 19)
World Leprosy Eradication Day	30 th Jan 2019
World Cancer Day	04 th Feb.19
International mother lang. Day	21 st Feb. 2019
Science Day	28 th Feb. 2019
Annual Sports meet	March. 2019
International Women's Day	8 th March. 2019
Annual Function	b/w 4 th week of Mar. and 1 st week of April 2019
International Women day	08 th Mar. 2019
World Health Day	07 th Apr. 2018
World Red Cross day	8 th May 2019
Anti-Tobacco Day	31 st May 2019
Semester Examination	May 2019

ANNEXURE-2 A
COLLEGE ACTIVITIES

- On 21.06.18, International Yoga Day was celebrated in the college in which the Principal of the College, Mrs. Raj Kumari, faculty members and Non-teaching staff participated.
- On 23.08.18 a District level Flower Show cum Competition was held by District Administration , Patiala at Children Park, Baradari Gardens, Patiala in which 5 or students participated in various categories and Babanpreet Kaur (B.Ed-II, Roll No-283) got 1st prize in Flower Jewellery Making Category

- On 23.08.18 an Extension lecture was delivered by Mrs. Harsh Goel, Social Development Manager (Water Supply & Sanitation Department) regarding downloading SSG18 App for Swachhata
- On 01.09.18 'Imaandaari di Paathshala' was conducted by the Librarian Mr. Rupinder Singh in collaboration with book publishers. The students bought some displayed books and put the money in the box kept in the library.
- On 06.09.18 Dist. Health Department, Patiala conducted an awareness seminar regarding "Eye Donation" in which Dr. Manjeet Singh and Dr. Monika made the students aware about the procedure of eye donation.
- On 17.09.18 talent hunt was organised in the college
- On 26.09.18 a lecture on Drug abuse was delivered by Nodal Officer Prof. Veerdev Singh. On the same day, Poster making and Slogan writing was organized under 'Drug De-addiction Campaign'.
- On 28.09.18 a rally on 'Drug Abuse' was carried out in the surrounding residential areas of the college.
- On 1.10.18 an extension lecture was organised by IQAC in which Dr. Manpreet Singh Bhatti, Associate prof. & head, Botanical & Environment Science, GNDU, Amritsar delivered a lecture on the "Properties of potable water"
- On 2.10.18 a Swachhata Rally and Cleanliness Drive was taken out in the college premises and a Sandhya was organized in the girl's hostel to commemorate Mahatma Gandhi's Birthday
- On 03.10.18 Wildlife Conservation Week (2nd -8th October) was celebrated in the college campus in which the students prepared Collage related to the theme
- On 11.10.19-13.10.18 Reliance Foundation Youth Sports organized inter college competitions at NIS Patiala in which our student Vandana Saini (Roll No. 37) got 3rd position in 400m and Muskaan (Roll No.1) of B.Ed-I bagged 2nd position in Shot Put
- On 15.10.18-18.10.18 Youth Festival (Sports) was held in Jasdev Singh Sandhu College in which 2 students of our college participated and Jaswinder Kaur(Roll No. 66) bagged 3rd position in Staapu event. In the Youth Festival (Cultural events) our student Rajat Kanojia (115) bagged 2nd position in solo folk instrumental competition, Simranit Kaur (211) got 2nd prize in paranda making and Arshdeep Kaur (253) stood 3rd in collage making.
- On 12.11.18 a lecture of Dr. Maneek Kumar (Prof. & Dean,TIET) was organised by education department to celebrate 'National Education Day'. On the same day a inter section Quiz competition and poster making competition was also organised on the theme importance of Education.
- On 22.11.18 a poster making Competition was organised by Science Society on the theme "Importance of Science in Daily Life"
- On 20.11.18 a film regarding Swachhata Mission was shown to the students in ET lab and a discussion on the theme "Swachh Bharat Mission" was held in which the students put forth their views regarding it

- On 20.02.19, Dr. Balwant Singh Sidhu (Prof. and HOD Psychiartry & Drug De-Addiction Department, Rajindra Hospital, Patiala) delivered a lecture on drug de-addiction and rehabilitation in the college.
- On 27.03.19 an awareness programme and rally was organized to spread awareness regarding ill effects of drugs in Baba Jiwan Singh Basti by college students.
- On 16.04.19 an Interview of Dr. Parmod Kumar (Psychiatrist) through a video was shown to the students during Buddy period regarding ill effects of drugs in which the students were asked to give their inputs.
- From 24.11.18 to 27.11.18 a Swachhata Camp was organised in which the students cleaned the ground of the college, Parking Area, college campus and the adjoining area of the college
- From 06.1.19 to 20.1.19 a Swachhata Pandarwara was celebrated in the College by carrying out various activities i.e. Cleanliness Drive in the surrounding colonies i.e. Mansahia Colony, Baba Jiwan Singh Basti, Lehal , Punjabi Bagh etc . Oath was taken by the students to keep the city clean.
- On 24.01.19 Swachhata MoHUA App was downloaded by the students and they went to the adjoining areas to get the app downloaded by the residents.
- On 25. 01.19 on the occasion of National Voters Day, our B.Ed Part-II student Diksha Garg (Roll no. 201) bagged consolation Prize in Inter-College debate Competition and she also secured third position in Inter-College Poster making Competition held at Punjabi University, Patiala.
- On 6.02.19, Our college team comprising of Major Singh (Roll No. 103) and Gurmeet Singh (Roll No. 119) secured first position in Quiz Competition on National Road Safety Week held at Sri Aurobindo International School, Patiala. At the event, DikshaGarg (Roll no. 201) secured Consolation Prize in debate Competition.
- A 7-day NSS camp was organized in the college from 18th Feb. to 24th Feb. 2019. Prof. Veerdev Singh and Dr. Deepika Rajpal were the coordinators. **Following activities were conducted during the camp:**
 - On 18th Feb. 2019 S. Gurpreet Singh Khera, Commissioner, Municipal Corporation, Patiala and Mrs. Rajkumari, Principal addressed the students and Inaugurated the camp
 - On 19th Feb. 2019 a plastic free environment drive in and around the college was conducted by the student volunteers and a drug de addiction campaign rally was organised by the college students in the Sewak colony. On the same day an extension lecture was organized on 'Importance of Media' by Media officer Sh. Krishan lal and Dr. Gurmeet Singh , District Epidemiologist, Patiala told students and faculty about cures and precautions against Swine Flu.
 - On 20th Feb. 2019 a blood donation camp was organised by Red Ribbon Club and Youth Srevicees Department in the college
 - On 21st Feb 2019 College volunteers undertook cleanliness drive from NIS to Kila Mubarak during Heritage Walk. On the same day S. Amrik Singh delivered a lecture on Natural Disasters.
 - On 22nd Feb. 2019 a cleanliness drive was also organised on the theme 'Green Patiala, Clean Patiala' on Bhupindra Road and traffic awareness rally was organised at Children Memorial Chowk. On the same day Sh. J P Singh delivered a lecture on 'How to use Fire Extinguishers' and Smt. Pushpa Devi delivered a lecture on ' Road Safety and Women Empowerment'
 - On 23rd Feb. 2019 a lecture cum demonstration on First Aid was given by Mr.Jaspal Singh, District training officer, St. John Ambulance, Red Cross Society, Patiala.

- On 24th Feb. 2019 Sh. Karamjeet Sekhon, Patiala spoke on the responsibilities of ideal citizen. On Prize distribution ceremony was held and best volunteer during the camp was awarded by the chief guest.
- On 19.02.19 a Cleanliness Drive at Baba Jiwan Singh Basti was carried out and the students spread awareness regarding swachhata to the residents of the Basti.
 - On 21.02.19 During Heritage Festival, the students took part in the Heritage Walk cleaning the city on the way for Clean Patiala, Green Patiala
 - On 21.02.19 a Swachhata Rally was organised by the College in collaboration with an NGO “Great Thinkers” in which the students marched through Bhupidera Road, Patiala shouting the slogans to keep the surroundings and the city clean.
 - On 09.02.19 a lecture cum discussion was conducted by the Anti Ragging Committee of the college in which Dr. Davinder Saifee and S. Jaswinder Singh Bitta delivered a lecture to the students against bullying and ragging. The students were also made aware that our college is a Ragging Free Institute.
 - Our students participated in various events during crafts Mela held at Sheesh Mahal in the 1st week of March 2019. Our college Giddha team got 3rd prize in during that competition
 - On 07.03.19 International Women’s Day was celebrated in the college by organizing one day Self-Defence Camp through Mr. Satwinder Singh (Taekwondo Champion) in collaboration with Punjab Police Saanjh Kendra. Mrs. Pushpa Devi was the special guest.
 - On 08.03.19 on the occasion of International Womens' Day, Balwant Singh (Roll no. 116) secured third position in Inter College Poetry recitation Competition held at Govt. Mohindra Collage, Patiala.
 - On 16.03.19 Annual Sports Day was inaugurated by Mr. Tejinder Singh Dhaliwal, Director State Transport, Punjab and Mrs. Rupa Saini was the Guest of Honor. Lovedeep Singh (B.Ed-I Roll No. 101) was adjudged as Best Athlete (Boys) and Saroch Dogra (B.Ed-I Roll No. 56) was selected as Best Athlete (Girls)
 - On 22.03.19-23.03.19 our students participated in youth festival and won 2nd prize in Giddha competition

GUIDANCE & COUNSELLING CELL

- In charge- Mrs. Kiranjit Kaur
- Provides guidance to the needy students time to time and help them to solve their problems

PLACEMENT CELL

- In charge- Mrs. Navdeep Kamboj
- Visited the Employment Bureau along with B.Ed II Semester students to get them registered on www.ghargharrozgar.punjab.gov.in.

RED RIBBON CLUB

- For the session 2018-2019 – 20 students were enrolled under the aegis of Red Ribbon Club by the Incharge Committee comprising of Dr. SatinderKaur, Ms. NavneetKaurJeji and Dr. Preeti Bhatia. Red Ribbon Club is a movement started by the Govt. of India through which students will spread awareness over HIV/AIDS, blood donation and drug abuse.

Activities carried out during the session:

- Participated in Inter College Poster making and Slogan writing competition held at Multani Mal Modi College, Patiala on 10-08-2018 and Jaspreet Kaur (Roll No. 242) and Arshdeep Kaur (Roll No. 253) stood 1st and 3rd.
- On 12th October, 2018 District level advocacy meeting and seminar was held in collaboration with PSACS. The Chief Guest Mr. Kumar Amit, I.A.S. D.C. Patiala motivated the participants towards a drug free society. In the meeting 50 Red Ribbon Clubs of the District participated.
- On 20th November 2018, our students Arvinder Singh (Roll No. 121), Rajat Kanojia (Roll No. 115) & Bhaskar Sharma (Roll No. 106) participated in the voluntary blood donation camp held at Govt. Mohindra College, Patiala.
- On 30th November 2018, Blood Donation Camp was organized at the College Campus in association with the department of Youth Welfare Services Patiala, Punjab. On the occasion of world AIDS day a seminar on 'Drug Abuse & Prevention' was also held by PSACS.
- On 6th February 2019 under the 30th National Road Safety Week our students participated in various inter College activities held at Sri Aurbindo International School, Patiala. In Painting Competition, Ujalla Deo (07) stood 1st & Bandhu Bains (04) got 2nd prize. In Slogan Writing Balwant Singh (116) bagged 1st & Ekta Handa (08), 2nd position, In Quiz competition our team comprising of Major Singh (103) & Gurmeet Singh (119) got 1st prize. In Declamation: Diksha Garg (201) got Consolation prize.
- On 9th February 2019 during the 30th National Road Safety Week under the aegis of 'Red Ribbon Club' a special lecture was organized and Mr. Gurjap Singh, District Traffic Police was the speaker for the occasion.
- On 20th February 2019, a blood donation camp was organized in association with Youth Welfare Services, Patiala at the College Campus and dedicated to the 550yrs of Guru Nanak Dev Ji for the same a poster making and essay writing Inter College Competition was held and our student Ekta Handa (08) stood 3rd in poster making.
- On 20th February 2019, an extension lecture on 'Drug de-addiction' was delivered by Dr. Balwant Singh Sidhu, Former Principal, Govt. Medical College and Rajindra Hospital.
- On 8th March 2019, celebrating National Youth Day our student Balwant Singh (116) stood 3rd in Inter College Poetry Recitation held at Govt. Mohindra College, Patiala.
- On 22nd and 23rd March 2019, at the District level Youth Festival organized by Youth Services, Patiala at Govt. Bikram College of Commerce, Patiala. Our Giddha team bagged the 2nd position and Loveleen Kaur (239) stood 2nd in 'Puratan Pehrawa'.
- On 23rd March 2019 on the martyrdom day of Shaheed Bhagat Singh a play titled 'Shaheed-e-Azam Bhagat Singh' was presented by Red Ribbon Club volunteers at Govt. Bikram College of Commerce, Patiala.

ANNEXURE 2B
ACHIEVEMENTS & ACTIVITIES OF STAFF**Principal Dr. Mohammed Jameel**

- Joined as Principal in the college on Aug 7th 2019.
- Published a book titled 'General Psychology' ISBN 978-93-83392-15-5
- Performed the duty as the DPI nominee for various selection committees.
- Went for the inspection of the colleges to be opened under the Punjabi University,
- Presided over the Annual sports meet of the college and encouraged the students to participate in sports.

Prof. Veerdev Singh

- Participated in one day training programme DOPT conducted by Govt. of India for the nodal officers of Patiala Distt.
- Chaired a technical session in 19th APG international conference-Education Health Sanitation and Gender sensitization at Khalsa college, Patiala on 2-3 Nov., 2018.
- Chief Tutor of the college.
- Acted as a coordinator of 7-days NSS camp organized in the college 18th Feb 2019 to 24th Feb 2019.

Prof. Kiranjit Kaur

- Performed the duty as RUSA coordinator

Prof. Satinder Kaur

- On 18th October, 2018 submitted thesis Pre-submission under the UGC fellowship Scheme regarding Ph.d Punjabi Thesis on the subject "Sujan Singh dian Kahanian da Birtant Shastri Adhyan".
- From 11th to 13 February, participated as a delegate at Punjabi Language Development department, Punjabi University, Patiala, in the 34th International Punjabi development conference on the subject, "Sanakarvich Guru Nanak di Prasangikta ate Sarthikta" (BhashSahitteSabhiachar ate Chintain de Sandarbhvich)
- On 9th March, 2019 attended one day National Seminar at Govt. Mohindra College, Patiala held on the subject, "State, Society and National Security: An Indian Perspective".
- Published a paper in the Jan-March, 2019 edition of 'Pratiman' magazine on the subject, "Sujan Singh dian Kahanian vich Navi Samvedna".

Prof. Deepika Rajpal

- Acted as a coordinator of 7-days NSS camp organized in the college 18th Feb 2019 to 24th Feb 2019.
- Acted as a paper setter for Punjabi University, Patiala, Punjab University, Chandigarh, Kurukshetra University, Kurukshetra and GNDU, Amritsar.

- Member board of studies of undergraduate and post graduate courses of Punjabi University, Patiala.
- Member of integrated core committee communication skills (English) Punjabi University Patiala, Punjab University, Chandigarh and GNDU, Amritsar.
-

Ms. Navdeep Kamboj

- On 28-9-2018, attended meeting at D.C office in relation to Punjab Govt Ghar Ghar Rozgar scheme.
- On 10-1,-2018, attended the governing council's meeting at D.C Office, Patiala.
- On 21-11 -2018, visited the Employment Bureau along with B.Ed II Semester students to get them registered on www.ghargharrozgar.punjab.gov.in .
- On 23-2-2019, attended the International Conference; Orientation for Overseas immigration, Employment and Education Avenue at Mohali along with 43 students of the college and 3 faculty members
- On 12-10-2018 attended a One Day Workshop at GNDU, Amritsar conducted by the IQAC, NAAC-GNDU, Amritsar.
- Visited RPC Degree College, Bathinda on May 10 2019 as the part of inspection team of Punjabi University, Patiala as Home Science Expert.
- Visited Vishwakarma College for Girls, Dirba (Distt. Sangrur) on May 13 2019, as the part of inspection team of Punjabi University, Patiala as Home Science Expert

Ms. Navneet Kaur Jeji

- Visited the exhibition 'ABHAS-A Tactile experience' an art appreciation walk and education programme with the help of specially designed Braille tactile artworks for blind special needs visitors by Siddhant Shah-an accessibility and education consultant at Punjab Lalit Kala Academi Sector 16-B, Chandigarh on 4th October, 2018.
- Was presented with a certificate of appreciation for duties performed under 'Red Ribbon Club' by Mr. Kumar Amit D.C. Patiala on 12th October, 2018.
- Organised a self defence Judo demonstration by Jessica Lockfeld, Frances Christie from U.S.A. and Sarah GordanLavine from Jerusalem, Israel at B.N.Khalsa School, RaghoMajra, Patiala on 2nd November, 2018.
- Her photograph 'Strings' was exhibited in the art exhibition 'A Blending Space' organized by 'We-A group of Indian Contemporary Women Artists at Govt. Museum and Art Gallery, Sec 10, Chandigarh from 26th February to 2nd March, 2019.
- Participated as a delegate in the one day National Seminar 'State, Society and National Security – An Indian Perspective at Govt. Mohindra College, Patiala on 9th March, 2019.

- Having secured second position in the University Merit was awarded the degree of M.A. (History of Art), Panjab University, Chandigarh at the 68th Annual Convocation on 28th April, 2019.

Mrs. Hardeep Kaur

On 01.01.19 published a paper in International Journal of Physiology, Nutrition and Physical Education titled "Relationship of Plyometric and Circuit Training with Explosive strength and Agility of Punjab State Basketball Players. ISSN:2456-0057.

On 14.02.19 got Ph.D degree in Physical Education.

Dr. Rupinder Kaur Sohi

- Published a paper entitled 'Contribution of Sri Guru Granth Sahib Ji in Modern Education System'; ISBN-978-93-82376-79-8 in a conference proceedings
- Published a paper entitled 'Rights of Women as Envisaged In Sri Guru Granth Sahib Ji'; ISBN-978-93-82376-79-8 in a conference proceedings
- Guided three M.Ed. dissertations.

Dr. Rekha Sharma

- Guided three M.Ed. dissertations.

Dr. Aarti Bathla

- Guided two M.Ed. dissertations.

Dr. Kuljit Kaur

- Published a book titled Teaching of Maths' ISBN 978-81-934250-8-4
- Presented a paper titled 'Scientific Perspectives of Shri Guru Nanak Dev Jis Bani' in national seminar on 19th jan. 2019 held at Mata Sahib Kaur Khalsa college of Education for girls, Dhamomajra, Patiala.
- Attended an international conference titled 'Orientation for overseas: immigration, employment and Education Avenues' at Mohali on 23-2-2019.

Dr. Yogita Sarwal

- On 29.01.19 attended a National Seminar in Mata Sahib Kaur Khalsa College of Education, Dhama Majra, Patiala and read a paper on the theme "Significance of Guru Nanak Dev Ji's Principles in Present Day Education System"

- On 01.03.19 attended a National Conference at Bhai Gurdas Institute of Education, Sangrur in collaboration with Council for Teacher Education and read a paper on the theme “ Social Transformation: Approach and Anticipation”
- On 27.03.19 went to Desh Bhagat University as Resource Person in the ICSSR sponsored National Seminar on the Theme “Drug Addiction: Psychosocial and Physiological Perspective”
- Guided 2 Students of M.Ed

Dr. Ekta Sharma

- Presented a paper titled ‘Concept of Universal brotherhood in Guru Nanak Dev Ji’s Bani’ in national seminar on 19th Jan. 2019 held at Mata Sahib Kaur Khalsa college of Education for girls, Dhamomajra, Patiala.
- Attended an international conference titled 'Orientation for overseas: immigration, employment and Education Avenues' at Mohali on 23-2-2019

Mr. Rupinder Singh (Librarian)

- Trained 15 trainees in Library science during their internship program.
- Participated in SARAS Fair Feb. 26th – 28th 2018 on voting Awareness Exhibition.
- Participated in the 'In Service Training and sensitization of key functionaries of central and state Govt., local bodies and other service providers' of central sector plan scheme under 12th 5-year plan of DEPWD, M/O SJ&E, Govt. of India of 3-days duration from June 5 – 7th 2018 at state/district/block level under the target group III organized at MGSIPA, Patiala.

Dr. K J P Singh

- Acted as the chief coordinator during world Punjabi conference held at Kaulalampur, Malaysia on the title ‘World Punjabi brotherhood: present & future’ on 22.11.19-23.11.19
- Participated in Eight world Punjabi literature conference held at Punjabi University, Patiala during 08.01.19-10.01.19
- Delivered a lecture on National Voters day. 24.01.19 on the topic ‘importance of voting in Democracy’
- Participated in sixth South Asian History conference held at Punjabi University, Patiala during 01.02.19-03.02.19 on the topic ‘ Mapping the margins in South Asia with the legacy of Guru Nanak Dev ji’
- Participated in International Punjabi development conference held at Punjabi University, Patiala on 11.02.19

ANNEXURE 3**Feedback Analysis****F-I Feedback from Students**

This year the feedback from students about the teachers was taken for nine parameters and marked on 4-point scale. They were judged on the various parameters like knowledge base of teachers, their communication skills, sincerity, commitment, evaluation techniques, etc. It was a random sampling. The results showed that the students felt that maximum of the teachers were good in their subjects and possess good communication skills. Their commitment and overall efficiency scaled from good to very good. The students appreciated the availability and approachability of the teachers inside and outside the class. Their testing skill and immediate feedback was also well-appreciated by the students.

F – II

The feedback form from students about the overall evaluation of the programme & teaching of the institute was judged on the basis of 18 parameters on a 4-point scale. It was found that library facilities were marked good by almost all the student sample. Almost all the students appreciated the communication skills and feedback mechanism of the teachers. Students were satisfied with their internal assessment and teacher's preparation of classroom lectures. Overall programme was marked well by most of the students.

F – III

F-III is regarding the parent feedback about the institute. The institute was judged on 15 parameters on a 5-point scale by the parents of the students. No major drawback was found by parents of the institute. Most of the parents found that individual attention is given to weak students. Library facility, infrastructure, hostels got positive feedback in all respect. Most of the parameters were appreciated by the parents.

ANNEXURE 4**NSS ACTIVITIES**

- 3 one day camps were organized during the session to sensitize students towards their social responsibilities, to aware them regarding their surroundings and their duty to keep environment clean and green.
- A 7-day NSS camp was organized in the college from 18th Feb. to 24th Feb. 2019. Prof. Veerdev Singh and Dr. Deepika Rajpal were the coordinators. Following activities were conducted during the camp:
- On 18th Feb. 2019 S. Gurpreet Singh Khara, Commissioner, Municipal Corporation, Patiala and Mrs. Rajkumari, Principal addressed the students and Inaugurated the camp

- On 19th Feb. 2019 a plastic free environment drive in and around the college was conducted by the student volunteers and a drug de addiction campaign rally was organised by the college students in the Sewak colony. On the same day an extension lecture was organized on 'Importance of Media' by Media officer Sh. Krishan Lal and Dr. Gurmeet Singh , District Epidemiologist, Patiala told students and faculty about cures and precautions against Swine Flu.
- On 20th Feb. 2019 a blood donation camp was organised by Red Ribbon Club and Youth Srevices Department in the college
- On 21st Feb 2019 College volunteers undertook cleanliness drive from NIS to Kila Mubarak during Heritage Walk. On the same day S. Amrik Singh delivered a lecture on Natural Disasters.
- On 22nd Feb. 2019 a cleanliness drive was also organised on the theme 'Green Patiala, Clean Patiala' on Bhupindra Road and traffic awareness rally was organised at Children Memorial Chowk. On the same day Sh. J P Singh delivered a lecture on 'How to use Fire Extinguishers' and Smt. Pushpa Devi delivered a lecture on ' Road Safety and Women Empowerment'
- On 23rd Feb. 2019 a lecture cum demonstration on First Aid was given by Mr.Jaspal Singh, District training officer, St. John Ambulance, Red Cross Society, Patiala.
- On 24th Feb. 2019 Sh. Karamjeet Sekhon, Patiala spoke on the responsibilities of ideal citizen. On Prize distribution ceremony was held and best volunteer during the camp was awarded by the chief guest.

ANNEXURE 5

Welfare measures for teaching & Non-teaching staff members

The faculty members are constantly motivated and given full freedom to teach and work in their zone of comfort. There is no interference from any quarter. They are provided with all kinds of cooperation and facilities required from time to time. The achievements and progress of staff members in any field are appreciated at college functions. These kinds of appreciations reinforce them to do better. Their suggestions are always welcomed and implemented. The institute being a government organization, the welfare programs of the state govt. for the teaching and non-teaching staff are applicable as:

- General Provident Fund (refundable /non refundable)
- Loans for various purposes
- Medical Allowance
- Mobile Allowance
- Group Insurance Scheme
- Maternity leave for women employees
- Wheat loan, bonuses etc. for class four employees as and when declared by the state govt.
- Free uniform for class four employees
- Child Care Centre for mothers having kids below 5 yrs.

Teachers are also encouraged to participate in:

- Smart Board Training Programmes
- National Seminars/conferences/workshops
- Use of Educational Technology
- Extension Lectures

GOVT. COLLEGE OF EDUCATION, PATIALA

IQAC Members
(Session 2018-19)

Designation	Name
Chairperson	Mrs. Raj Kumari, Principal
Coordinator	Dr. Deepika Rajpal, Associate Professor
Co-Coordinator	Mrs. Navdeep Kamboj, Part Time Lecturer Dr. Aarti Bathla, Guest Faculty Mr. Rupinder Singh (computer Expert)
Members	Mr. Veerdev Singh, Associate Professor Mrs. Kiranjit Kaur, Associate Professor Sh. Rupinder Singh (Librarian) Mrs. Lakhvir Kaur (Against Leave vacancy) Ms. Navneet Kaur, Guest Faculty
Advisory Committee	Prof. (Dr.) Jasraj Kaur, Associate Professor and Head, Department of Education & Community Service, Punjabi University, Patiala Prof. Gagandeep kaur Department of Education & Community Service, Punjabi University Regional Centre, Bathinda
External Experts	Dr. Harminder kaur Principal, Govt. College for Girls, Patiala Dr. Jagmohan sharma Associate Professor, Govt. College for Girls, Patiala Dr. Navila, Member, College ALUMNI
Student Members	Sehajpal Singh, Roll No. 102, B.Ed.-I Gaganpreet Kaur, Roll No. 273, B.Ed.-II Gurinder Singh, Roll No. 407, M.Ed.-I Harvir Singh, Roll No. 511, M.Ed.-II

PTA Association (Session 2018-19)

Designation	Name
Chairperson	Mrs. Raj Kumari, Principal
Senior Vice President	S. Harminder Singh
Vice President	Prof. Veerdev Singh, Associate Professor
Secretary	Mrs. Balwinder Kaur
Treasurer	Prof. Balwinder Singh
Joint Secretary	Prof. Satish Kumar
Members	S. Gulraj Singh
	Prof. Kiranjit Kaur, Associate Professor
	Dr. Deepika Rajpal, Associate Professor
	Sh. Rupinder Singh (Librarian)
Special Members	Mrs. Lakhvir Kaur (Against Leave vacancy)

ALUMNI Association of the College (Session 2018-19)

Designation	Name
Patron	Mrs. Raj Kumari, Principal
President	Prof. (Retd.) Joginder Singh Rana
Senior Vice President	S. Amardeep Singh
Vice President	Mr. Mohan Tyagi
Secretary	Sh. Kapil Sood
Finance Secretary	Prof. Veerdev Singh
Joint Secretary	Mr. Parminder Singh
Members	Dr. Rupinder Kaur kahlon
	Mrs. Kiranjit Kaur
	Mr. Harjinder Singh Sekhon
	Mr. Ravinder Sekhon
	Mr. Gagandeep Singh
	Ms. Khushgeet Kaur
	Ms. Neha Khullar